



## 5<sup>th</sup> Grade Cultural Exchange 2020

### Timeline for Parents

Date	Activity	
July 1, 2019	Send in Letter of Intention	
	<b>Make first deposit \$200</b>	
August 15, 2019	<b>Second deposit due \$500</b>	
September	<b>Chinook book sales begin</b>	
October 7th, 2019	<b>First Mandatory Parent only meeting</b>	
	Distribute forms <ul style="list-style-type: none"> <li>● Medical Behavioral Release/Disclosure</li> <li>● Family Expectations/Agreements</li> <li>● Student Agreements</li> </ul>	All forms also found on ONK website
	Scholarship forms will be available online	Will also be posted on website. Managed by ONK
	<b>Chaperone Information meeting</b>	Will directly follow parent meeting
	Chaperone application will be emailed	
October 15, 2019	<b>Third deposit due \$500</b>	
October 23rd, 2019	<b>Mandatory Student meeting</b>	Mandatory for students and a parent
	Chaperone application due	
October 25th, 2019	<b>Trip preference forms sent out</b>	Google form
October 26th, 2019	<b>Harvest festival fundraiser</b>	
Early Nov	Chaperones selected	
Early Nov	<b>Trip preference forms due</b>	
November 15, 2019	<b>Fourth deposit due \$500</b>	
	<b>Scholarship applications due</b>	
November 15th, 2019	<b>Forms Due</b> <ul style="list-style-type: none"> <li>● Behavioral Expectations</li> <li>● Power of Attorney</li> <li>● Release of Liability</li> <li>● Participant Agreement</li> <li>● Student/Family Readiness</li> <li>● Homestay Agreement</li> </ul>	
	<b>Copy of Student and Parent Passport Due</b>	2 color copies of each
Mid-November	<b>Trip rosters and chaperones announced</b>	
December 15, 2019	<b>Scholarship applicants will be notified</b>	
	<b>Medical forms due</b> <ul style="list-style-type: none"> <li>● Health Clearance Form</li> </ul>	
Early January	<b>Family extension forms due</b>	
January 15, 2020	<b>Fifth deposit due</b>	
	<b>Third Mandatory Meeting</b>	

Mid January	Tickets purchased	Last chance to withdraw from the trip
Mid January	<b>Homestay profile forms due</b>	This forms will be emailed to parents as a google doc.
Mid January	<b>Ticket purchasing for people extending their trip</b>	Will need to make arrangements directly with the travel agency
Early February	<b>Chaperone training meeting</b>	
February 21st, 2020	<b>First Cultural Series meeting</b>	Mandatory for all participants and a parent.
February 29th, 2020	<b>ONK Auction</b>	
March 1, 2020	<b>T-shirt order due</b>	
March 15, 2020	<b>Sixth deposit due \$500</b>	
	<b>Proof of purchase of travel insurance</b>	Instructions will be emailed
March 13th, 2020	<b>Second Cultural Series meeting</b>	Mandatory for all participants (no parents)
April 15, 2020	<b>Seventh deposit due \$500</b>	
Mid- April	<b>Performance practices begin</b>	
April 24th, 2020	<b>Third Cultural Series Meeting</b>	Mandatory for all participants (no parents)
May 2nd, 2020	<b>PTA Spring Festival</b>	Will have several fundraising efforts; details and volunteer ask to come.
Early May	<b>Host Family Information Available</b>	
May 8th, 2020	<b>Fourth Cultural Series Meeting</b> Photo books due	Mandatory for all participants (no parents)
May 30, 2020	<b>Final deposit due \$300-500 (if necessary)</b>	
Early June (tentatively June 11th)	<b>Omiyage, t-shirt, journal pickup</b>	

*Portland Public Schools does not fund, sponsor, or endorse this travel study program.  
The District is not responsible for conducting or supervising this trip.  
Portland Public School employees who participate in travel study programs are not acting in their capacity as District employees and do so at their own risk.  
Students participating in travel study programs do so at their own risk.*

