

Oya No Kai Cultural Exchange Scholarship Application

APPLICATION DEADLINE - NOVEMBER 15

I. General Information about Scholarships

Oya No Kai Inc. (ONK) has a goal to offer financial assistance to any family with a financial situation that would prevent participation in the 5th, 8th or high school cultural exchanges. ONK will do our best to offer scholarships to all those in need and at a level which will allow participation in the exchange. Please make sure to submit a complete application and all required supporting documentation. Incomplete applications cannot be accepted. If you are awarded a scholarship but your child is unable to participate in the cultural exchange, the awarded amount must be returned to the ONK scholarship fund.

II. Important Dates

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| October 1 | Application available |
| November 15 | Application due (late applications cannot be accepted). |
| early December | Applicants notified of scholarship results |

III. Important Information for Completing the Scholarship Application

- Scholarship applications **must be filled out completely**. ONK will not follow-up with applicants with incomplete information.
- Scholarship applicants should expect an email confirmation that ONK has received your application. If you do not get an email confirmation, please contact Oya No Kai Scholarship committee by email at scholarships@oyanokai.org

Award qualifications and amounts

- Scholarship awards are based on financial need and funds available. ONK does its best to enable as many students who choose to go on the cultural exchange have a chance to do so.
- Award notifications will specify the dollar amount of the award.
Families will be responsible for the difference between the scholarship award and the actual out-of-pocket costs for the exchange.
- Funds awarded are directly transferred from ONK to the trip Treasurer for you. If you receive a scholarship and, for any reason, your child ends up not going on the cultural exchange, all scholarship funds will be returned to ONK.
- Scholarships are for students and the exchange program only. Scholarship recipients may not extend their stay in Japan beyond the exchange program dates, and Parents of scholarship recipients may not serve as a chaperone.
- Since scholarship recipients have received financial support from ONK, recipients are not eligible for a refund of any surplus funds from the trip.

Scholarship questions

Scholarship questions for any exchange program (5th, 8th, high school) can be directed to the ONK Cultural Exchange Scholarships committee at scholarships@oyanokai.org.

IV. Application Submittal

You may submit scholarships in the following ways. Please try to submit all documents via email. If you are not able to submit via email use the PO BOX below.

Please DO NOT leave any application materials at school or in school cubbies. All application forms must be submitted by email or regular mail to the PO BOX.

- 1) **Email (preferred):** You may send the entire application and attachments necessary to the scholarship committee using email: scholarships@oyanokai.org.
- 2) **Regular Mail:** You may mail your application and supporting documents to
Oya No Kai Attn: Scholarship Committee PO Box 13786, Portland, OR 97213

All submitted materials are treated as confidential by the scholarship committee and will be properly destroyed after the scholarship process is completed to ensure privacy.

OYA NO KAI INC. EXCHANGE SCHOLARSHIP APPLICATION - PAGE 1

Please note that all fields must be filled out. All submitted materials will be handled only by the Oya No Kai scholarship committee and will be kept private and confidential. All materials will be destroyed after the scholarships are awarded.

Demographic Information:

Child's Last Name: _____ First Name: _____
Birth date: _____ Age: _____ Grade: _____
Address: _____
City/state: _____
Zip code: _____

Parent/guardian (specify which you are): ___ Parent ___ Guardian
Parent/guardian Last Name: _____ First Name: _____
Home phone: _____ Cell phone (if any): _____
Email address: _____

Annual Family Income (adjusted gross income from Federal Tax Return): \$ _____
Number of children under 18 years of age living at home: _____ Ages: _____
Number of parents living at home: _____

Income Verification: ATTACH the following (Social Security numbers may be hidden if desired):

- 1) Copy of last year's Federal Tax Return(s) Form 1040 - no schedules are needed.
- 2) Copies of all that apply:
 - a. 2 most recent pay stubs or unemployment checks
 - b. Free or reduced lunch notification letter from PPS

Scholarship Amount:

It is expected that families bear some of the financial costs for the cultural exchange.

At this time, how much is your family able to contribute to the cost of the exchange trip

\$ _____

Please note that families will be responsible for the difference between the scholarship award and the actual out-of-pocket costs for the exchange. We anticipate the total cost of the trip to be in the range of \$3,000-3,500. However, this amount may increase due to factors beyond our control, including cost of plane tickets, the dollar/yen exchange rate, etc.

OYA NO KAI INC. EXCHANGE SCHOLARSHIP APPLICATION - PAGE 2

Parent or guardian: Please have your child fill out item #1 below. Please feel free to add additional pages if necessary.

1. **(For the student):** Please describe why you want to participate in the cultural exchange. (Required for student to fill out this section or use a separate page if more room is needed).

2. **(For the parent/guardian):** In order for ONK to better understand your situation, please give a brief description of your financial need as well as any other information you feel is pertinent to this application. Parent or guardian should fill out this section or use a separate page if more room is needed.

I certify that the information contained in this application is true and agree to any follow-up requests for additional information requested for this scholarship application.

Signature: _____ Date: _____

----- Office use only -----

Scholarship award: \$ _____